

**PROTOCOL OF SELECTION OF THE CONTRACTOR
IN ACCORDANCE WITH THE COMPETITIVENESS PRINCIPLE FOR THE PROCEEDINGS FOR:
provision of accommodation and meals during a study visit in GB (Leeds),
09-15 September 2012, project 1.18 „Establishing and developing standards for social
support and integration services”**

PROCEEDINGS NO. 97/1.18/2012

1. Subject of the proceedings:

The subject of the present order is provision of accommodation and meals during the 4rd study visit in UK, 09-15 September 2012, in accordance with the specification defined in the tender inquiry.

2. The tender inquiry was posted on 4 July 2012 in the seat of the Ordering Party and at its Website. The invitation was also sent to the following e-mail addresses:

- 1) info@brook-hotels.co.uk,
- 2) jurysinns@jurysinns.com,
- 3) Leeds@bewleyshotels.com,
- 4) enquiries@principal-hayley.com,
- 5) reception.leeds@holidayinnexpress.org.uk,
- 6) reservations@expressleeds.co.uk,
- 7) info@cosmopolitan-hotel-leeds.com

3. The tender inquiry posted in the seat was removed on 19 July 2012.

4. The deadline for submitting offers was set on 19 July 2012, 12:00 hrs.

5. Offers were submitted by:

- 1) Bewleys Hotels Leeds (electronic version) on 5.07.2012
City Walk, Sweet Street, Leeds
- 2) Cosmopolitan Hotel (electronic version) on 5.07.2012
2 Lower Briggate, Leeds, LS1 4AE
- 3) Jurys Inn (electronic version) on 5.07.2012
Brewery Wharf, Leeds LS10 1NE

6. Rejected offers:

7. Characteristics of valid and not rejected offers:

No.	Price
1	7800 £
2	11050 £
3	6512 £

Offer No. 1- no remark

Offer No. 2 –

After summing up unit prices for catering and accommodation, the total remuneration differed from the received sum of unit prices. Additionally, the Contractor did not fill the statement about personal or capital relationship with the Ordering Party. The Contractor was not called to explain and supplement the offer because the Contractor had presented the most expensive offer.

Offer No. 3 – the Contractor was called to complete the offer, namely to fill the total remuneration defined in point 3) of the Offer Form. Additionally, the Contractor was called to complete the Offer Form in point 7), namely to submit the statement about personal or capital relationship with the Ordering Party. The Contractor was also asked to sign the submitted offer.

The Contractor did not submit the completed offer within the indicated deadline, and thus his offer was rejected.

8. The selected Contractor:

Name:

Bewleys Hotels Leeds
City Walk, Sweet Street, Leeds

Price: 7800 £

9. **Date of drawing the protocol:** 24.07.2012

10. **Person managing the proceedings: Monika Ropiak, Specialist for Organisation of Meetings and Training**

Name and surname: **Monika Ropiak** Signature

Kornelia Zagórska, Specialist for international cooperation.

Name and surname: **Kornelia Zagórska** Signature

11. **Persons drawing the protocol:**

Name and surname: **Kornelia Zagórska** Signature

12. **Person authorising the results of the proceedings:**

Name and surname: Bohdan Skrzypczak

Function: President

Date and signature:

13. Enclosures to the present protocol are:

- a) Enclosure No. 1 – Statement of the person managing the proceedings;
- b) Enclosure No. 2 – Statement of the person drawing the protocol;
- c) Enclosure No. 3 – Statement of the person authorising the results of the proceedings.